



Everglades Country Club Wedding Pack

Everglades Country Club
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www.everglades.net.au
functions@evergladesc.com.au

Congratulations on your special day



ABOUT OUR VENUE

Everglades Country Club is located on the Peninsula of the Central Coast and is within one hour's drive from Sydney and Newcastle. At Everglades we pride ourselves on providing outstanding function facilities, menus and service. We can assist with organisation and finalisation of your wedding including catering, beverages, entertainment, decorations and more.

Everglades Country Club has once again won the Central Coast Brides Choice Award - Best Country Club Venue for 2018. This is our second time that we have been awarded the winning title. Our experienced Event Manager, Samantha and functions team will help plan and execute your dream wedding to help make it the most memorable day of your lives.

WEDDING PACKAGES

We have a range of wedding packages available for you to choose from including ceremony and reception packages, ceremony only or reception only. Our Event Manager will ensure you select the right package for your needs and help you throughout the wedding planning process.

CEREMONY HIRE

Golf Course Ceremony

Everglades Country Club is the ideal venue for your wedding ceremony. Our golf course provides a beautiful, tranquil backdrop for your special day.

Say "I do" on our beautiful golf course.

Ceremony hire includes:

4x Golf carts provided for the bridal party

20x White Americana chairs provided for your guests

Rehearsal before your wedding

\$850 for ceremony only
(either location)

\$500 for ceremony location with any
reception hire package

\$850 for 4th tee location with any
reception hire package



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RECEPTION HIRE

Everglades Country Club has three rooms available for your reception.
Our venue can cater for small intimate weddings to larger formal weddings as well as everything in between.
All of our room hire packages include a Wedding Coordinator on the day to ensure smooth running of events.



Auditorium Reception

up to 250 people

INCLUSIONS:

6 hour room hire
White table linen
White linen napkins
Dance floor
Cake table
(also includes Cakeage)
Cutlery & Crockery
Tea & Coffee Station
Roving Microphone & lectern
Audio visual facilities
Personal host & staff
Private Bar & Barperson
Placement of bonbonniere & guest place cards
Free Parking

\$900 plus \$200 bond



Star Room Reception

up to 70 people

INCLUSIONS:

6 hour room hire
White table linen
White linen napkins
Dance floor
Cake table
(also includes Cakeage)
Cutlery & Crockery
Tea & Coffee Station
Roving Microphone & lectern
Audio visual facilities
Personal host & staff
Private Bar & Barperson
Placement of bonbonniere & guest place cards
Free Parking

\$600 plus \$200 bond



Burgundy Room Reception

up to 80 people

INCLUSIONS:

6 hour room hire
White table linen
White linen napkins
Dance floor
Cake table
(also includes Cakeage)
Cutlery & Crockery
Tea & Coffee Station
Roving Microphone & lectern
Audio visual facilities
Personal host & staff
Private Bar & Barperson
Placement of bonbonniere & guest place cards
Free Parking

\$600 plus \$200 bond

Room hire commences from the confirmed time of your guests to the function room (for example; if the arrival time of your guests is confirmed at 5.00pm, the completion time will be 11.00pm). Each hour thereafter, or part thereof, will incur a \$150 surcharge and an invoice will be issued.



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Catering

Our talented Executive Chef offers an extensive range of menus tailored to suit your needs and tastes. Our catering arrangements are flexible and we can assist in customising items for individual dietary requirements.

At Everglades Country Club, we are extremely proud of providing superb cuisine, which is why we provide a range of catering options for your wedding.

OPTION ONE SIT DOWN

2 Course: \$47 per person

3 Course: \$52 per person

Entrees

- Thai Beef Salad
 - with sesame seeds, vermicelli, Asian herbs & sprouts
- King Prawns
 - with watermelon, herbs & pickled ginger salad
- Bruschetta
 - roasted vegetables & goats cheese or tomato & basil
- Salt & Pepper Squid
 - with pickled cucumber, rocket & mango salad
- Cured Atlantic Salmon
 - with rocket, roast beets, strawberry & fetta salad
- Chicken Satay Skewer
 - with jasmine rice & coriander

Mains

- Roast Chicken Supreme
 - with caponata, mustard potatoes & greens
- Grilled Atlantic Salmon or Barramundi
 - with broccolini, smoked almonds & garlic roast chat potatoes
- Marinated Lamb Rump
 - with greek salad & sweet potato crisps
- Seared Pork Loin
 - with a Waldorf salad & maple bacon vinaigrette
- Eye Fillet Steak
 - with braised pumpkin risotto & cafe de Paris butter

*Vegetarian options available on request

Desserts

- Caramel Mud Cake
 - with whipped cream & butterscotch sauce
- Strawberry Swirl Cheesecake
 - with whipped cream & mixed berry coulis
- Chocolate Mud Cake
 - with whipped cream & white chocolate ganache
- Lemon & Coconut Cake
 - with whipped cream & wild lime marmalade
- Tiramisu
 - with strawberry & chocolate drizzle
- Gluten Free Orange & Almond Cake
 - with whipped cream & coulis
- Chocolate Bombs (GF)
 - with whipped cream & coulis

For sit down minimum of 40 guests at \$47 per person.

OPTION TWO BUFFET

Buffet only \$45 per person

select 3 dishes & 3 sides

Buffet & Dessert Platters \$50 per person

select 3 dishes, 3 sides & 2 dessert options

Dishes (select 3)

***dishes come with steamed Jasmine Rice**

- Beef Stroganoff
- Lamb Tajine
- Sweet & Sour Pork Belly
- Steamed Barramundi with ginger & shallots
- Chicken Teriyaki
- Roast Pork Loin
- Roast Turkey
- Roast Beef
- Sliced Ham
- Sliced Silverside
- Marinated Chicken Pieces

Sides & Salads (select 3)

- Roast Potato with pumpkin & greens
- Cous Cous with Mediterranean vegetables
- Greek Salad
- Garden Salad
- Potato Salad
- Pasta Salad
- Coleslaw
- Pumpkin, Beetroot & Pinenut Salad
- Waldorf Salad

Dessert Platters (select 2)

- Sticky Date Pudding
- Chocolate Mud Cake
- Caramel Mud Cake
- A Selection of Cheesecakes

For buffet minimum of 40 guests at \$45 per person.



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OPTION THREE CANAPES

Select any 3 - \$25 per person
Select any 4 - \$30 per person
Select any 5 - \$35 per person
Additional selection - \$7.50 per person

Cold

Smoked Salmon & Dill Creme Fraiche Crostini
Baby Beets & Goats Cheese Pastry
Prawns, Avocado & Fresh Lime Crostini
Cocktail Bruschetta with tomato, basil & balsamic creme
California Maki
Inside Out Sushi with crab, avocado & cucumber
Seared Beef with horseradish cream crostini
Rockmelon Wrapped in Prosciutto

Hot

Mediterranean Vegetables & Goats Cheese Bruschetta
Spinach & Ricotta Filo Triangles
Lamb Kofta with mint yoghurt
Salt & Pepper Squid
Chicken or Beef Satay Skewers
Pumpkin Arancini with goats cheese cream
Moroccan Chicken Skewers with za'atar yoghurt
Haloumi & Vegetable Kebabs

OPTION FOUR CANAPES ON ARRIVAL

Select any 2 - \$20 per person
Select any 3 - \$25 per person

Cold

Smoked Salmon & Dill Creme Fraiche Crostini
Prawns, Avocado & Fresh Lime Crostini
Cocktail Bruschetta with tomato, basil & balsamic creme
California Maki
Inside Out Sushi with crab, avocado & cucumber

Hot

Spinach & Ricotta Filo Triangles
Lamb Kofta with mint yoghurt
Haloumi & Vegetable Kebabs

Canapes on arrival available as add on to option 1, 2 or 3 only.

For canapes only, minimum of 60 guests at \$35 per person.
All Wedding bookings must have at least one of the catering options.
Subject to change. Updated April 2019.

TESTIMONIALS

Miranda and Gerard's Wedding Bride and Groom

"Samantha the Event Manager for Everglades was always super helpful and available. Responses were quick and easy making communicating details easy. Everglades catered for my many requests and out of the box detailing for mine and my husband's day, and all our guests were saying how they couldn't believe it was the same room as the average auditorium they knew. The food was delicious and the wait staff were friendly and efficient. I want to add I'm a complete control freak, so Sam was sending me progress pictures of the set up on the day, so that I wouldn't stress. Value for money was awesome and we were able to transform the room to look just as beautiful as any other wedding venue that costs an arm and a leg. Overall the day was fun and I'd recommend Everglades as a venue for any function you may host."

Renee and Larry's Wedding Photographer

"Tonight I worked at Everglades doing a wedding. ALL the staff were unbelievably awesome, friendly & polite & the food was yum! Samantha the Event Manager, is absolutely amazing, bubbly, happy and just a pleasure to be around. I had the pleasure to work with in the lead up & during the event being the photographer & the effort she goes to for the Bride and Groom is effortless! During the event she was always there making sure everything was perfect! Highly recommend Everglades & Sam for anyone's next event. Everglades' management should be proud to have someone like Sam on board."

Kirby and Daniel's Wedding Mother of the Bride

"Just a quick letter to thank everyone involved in our daughter's wedding on Saturday. It was perfect in every way. Thanks especially to Sam for all her help & assistance. It is clear she enjoys her job & it shines through in her commitment. Thanks again & we will see you on May 19th for the wedding of our other daughter."

Ruth and Steve's Wedding Bride and Groom

"We would like to thank Samantha and the rest of the Everglades function team for providing such an amazing venue for our wedding. Samantha worked tirelessly to organise our wedding and she was always willing to meet with us to discuss our requirements and concerns. The lighting, decorations, catering, bar staff and DJ were exceptional and all of our guests had a blast. We would not hesitate in recommending Everglades Country Club as a wedding venue. Thank you"



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Room Hire Costs and Capacity

Auditorium

Room hire: \$900 + \$200 Bond

Capacity: up to 150 – 200 people (depending on room set up e.g. round tables or long)

Burgundy Room

Room hire: \$600 + \$200 Bond

Capacity: up to 80 people (depending on room set up e.g. round tables or long)

Star Room

Room hire: \$600+ \$200 Bond

Capacity: up to 75 (depending on room set up e.g. round tables or long)

All room hire costs include a bar person.

Tentative bookings will be held for up to 14 days only. To confirm your wedding the room hire fee & deposit must be paid.

Room hire is subject to availability.

Confirmations

All bookings including menu selections, final attendance numbers, bar accounts, seating plans, function specifics & equipment requirements must be confirmed in writing or email no later than 14 days prior to your wedding date.

Full payment is required at least 14 days prior to your wedding date.

Services will not be provided without final payment being received.

Payments

Full settlement of the catering account MUST be paid NO LATER than 14 days prior to your wedding date.

If a 'bar account' is required, the allocated amount must be paid no later than 14 days prior to your wedding date. Any funds not used from the bar account will be refunded by cheque (within 7 business days). In the event your bar account reaches the allocated amount, the function host will be notified & an extension can be made upon request with the Duty Manager.

Any outstanding settlements, additional charges, or bar accounts, must be paid prior to the completion of your wedding. Any refunds will be completed by cheque (within 7 business days of the completion of your wedding)

Accepted methods of payment include: cash, Eftpos, Mastercard & Visa.

We do not accept personal cheques, bank cheques, Diners Card or American Express.

Security Holding Deposits

A security holding deposit of \$200 is required to secure your booking date, room and ceremony location.

You are responsible for any loss and/or damage to the Club (including the ceremony locations, golf carts, any fixtures, furnishings of the function room or goods) caused by, or arising from any act or omission by you, your guests or any other persons attending your wedding, or present, in your function room.

Your security holding deposit will be returned (within 7 business days of the completion of your wedding) by cheque after your wedding if there is no loss and/or damage to the Club.

There will be no refund of your security holding deposit for any cancellation of your wedding function.

Cancellations

All cancellations must be notified in writing:

A cancellation more than 6 months prior to your wedding date will result the loss of your security holding deposit. A full refund of any room hire will occur.

A cancellation less than 3 months prior to your wedding date will result in the loss of any security holding deposit and room hire deposit that has been paid.

Transferred or postponed functions are subject to availability. In the event of an approved postponement, all deposits will be transferred to the new agreed date and marked as paid.

Note: A function cannot be transferred or postponed more than once in any 12 month period.

If your wedding date is changed to the next year for any reason, the new wedding package prices and venue hire fees will apply.



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Membership

To hold a wedding at Everglades Country Club, the function host (person making the booking) must be a social member of the Club. Membership is \$5 for one year or \$10 for three years. Please inform our Event Manager at the time of a tentative booking if you are not a member of the Club, as you will be required to join.

Due to Government Regulations, all guests who enter the Club (be it for a function or to utilise the Club's facilities) must fall into one of the following categories:

Current member (membership card must be shown upon entry), or

Temporary member (those who live outside the 5km radius of the club), or

A current reciprocal member of the Golf Club, or Guest of a member

(Those who reside within the 5km radius who are not members of the Club or a reciprocal member of a Golf Club) must be signed in by a member of Everglades Country Club.

Everglades Country Club, Dunban Road, Woy Woy. Ph: (02) 4341 1866

Club Information

Everglades Country Club does not accept responsibility for any damage to or loss of any property that is left on the premises prior, during or after your wedding. Depending on the size and nature of the wedding, the Club may advise organisers and function personnel that a licensed security guard may be required and this fee will be included in the wedding costs.

The Club expects that the equipment and the room will be left in the same state in which it was provided. In the event of any damage to the function room, or if any excessive cleaning is required, the deposit will be forfeited and an invoice will be issued to cover the costs of repair and cleaning. All fire exit doors must be free of blockage such as display stands, screens and any other items that may block these exits. Exit doors must not be locked and the exit sign must be clearly visible at all times. Highly flammable materials are not permitted. The use of open flames, heaters, lamps, smoke machines, dry ice or any other pyrotechnics are not permitted on Club premises.

All guests and function personnel attending a function are asked to use the car park spaces adjacent to and behind the Club. Please do not block or use any disabled or clearly marked car parking spaces without the use of a valid permit or prior approval from management.

A courtesy bus is available 7 days from 4pm (available Sundays from 2pm) until close of trade.

For details and courtesy bus bookings please see our friendly receptionist or phone the Club on (02) 4341 1866.

Any advertising concerning Everglades Country Club must be approved by the Marketing Manager and must comply with the Registered Clubs Act.

"BYO" alcoholic beverages, non-alcoholic beverages and food is not permitted under any circumstances. This excludes wedding cakes, engagement cakes and birthday cakes. Any breach of this rule contravenes with Legislation and the Public Health Act and hosts can be subject to prosecution.

Please ensure your guests are advised in advance of the dress regulations of the Club. What is deemed acceptable will be at the discretion of the Supervisors. Footwear must be worn at all times. Please ensure that guests respect our neighbours when arriving and leaving Club premises by being as quiet as possible. We have a responsibility to our neighbours and reserve the right to limit noise levels.

Decorations are permitted to be used for your wedding. However, glitter, tiny scatters, confetti, and objects stuck to the walls, are not permitted. Wedding signage can be displayed on the glass doors and panels (excluding the fire exit doors) with the use of blu-tack only.

Club Service of Alcohol Policy

Everglades Country Club Responsible Service of Alcohol Policy is to serve our members and their guests in a responsible, friendly and professional manner. Everglades Country Club upholds the Responsible Service of Alcohol Laws at all times. It is an offence to supply liquor to a person(s) under 18 years of age. Members and their guests are asked to ensure that under age person(s) amongst the wedding are not to be supplied liquor. Everglades Country Club staff will refuse to serve liquor in any case where the person is suspected to being under age and will request that the person produce suitable identification.

Service will be refused to any person who shows any signs of intoxication or offensive behaviour.

A responsible person attending the function is to be nominated by the client and introduced to the Function Coordinator and Duty Manager to assist in the event of any problems arising from the Responsible Service of Alcohol. The function may be terminated if the offenders are not removed from the premises by the said nominated responsible person (a function termination will result in all catering and deposits being forfeited).



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Full Name: _____

Partner's Name: _____

Member Number: _____

Contact Number: _____

Email Address: _____

Signature: _____

Date of Wedding: _____

Function room hired: _____

Other Information: _____

Staff Signature: _____ Date: _____



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